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IBERIA INDUSTRIAL DEVELOPMENT FOUNDATION

FINANCIAL REPORT

DECEMBER 31, 2001

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 5/29/02

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BROUSSARD, POCHE', LEWIS & BREAUX, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS

To the Board of Directors of Iberia Industrial Development Foundation New Iberia, Louisiana

We have audited the accompanying statements of financial position of Industrial Development Foundation (a Louisiana Iberia corporation) as of December 31, 2001 and 2000, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Iberia Industrial Development Foundation as of December 31, 2001 and 2000, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated April 23, 2002 on our consideration of Iberia Industrial Development Foundation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The Statement of Activities - Budget and Actual is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we express no opinion on it.

Browsard, Pocke, Sewis & Meany, L.L.P.
New Iberia, Louisiana

April 23, 2002

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STATEMENTS OF FINANCIAL POSITION December 31, 2001 and 2000

ASSETS	2001	2000
CURRENT ASSETS		
Cash and cash equivalents	\$ 57,350	\$ 13,058
Certificates of deposit	20,384	24,438
Accounts receivable	1,350	88,385
Accrued interest receivable	38	
Prepaid expenses	1,119	1,399
Total current assets	\$ 80.241	\$ 127,280
FIXED ASSETS		
Land	\$ 11,000	\$ 11,000
Building	71,530	71,530
Building improvements	20,286	18,447
Equipment	39,832	33,723
Less accumulated depreciation	(39.748)	(31,539)
	\$ 102.900	<u>\$ 103,161</u>
RESTRICTED ASSETS		
Cash	<u>\$ 897</u>	<u>\$ 1,073</u>
OTHER ASSETS		
Investments	<u>\$ 100</u>	<u>\$ 100</u>
Total assets	<u>\$ 184,138</u>	\$ 231,614

LIABILITIES AND NET ASSETS	2001	2000
Current maturities of long-term debt Accounts payable Accrued payroll and taxes Accrued compensated absences Rental deposits	\$ 2,510 10,925 1,250 1,540 700	\$ 2,323 87,281 3,768 —
Total current liabilities	\$ 16,925	\$ 94,072
LONG-TERM DEBT, less current maturities	\$ 43.551	\$ 46,069
Total liabilities	\$ 60,476	<u>\$ 140,141</u>
NET ASSETS Unrestricted Temporarily restricted Total net assets	\$ 122,765 <u>897</u> \$ 123,662	\$ 90,400 1,073 \$ 91,473
Total liabilities and net assets	<u>\$ 184,138</u>	<u>\$ 231.614</u>

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STATEMENT OF ACTIVITIES Year Ended December 31, 2001

	Unrestricted	Temporarily Restricted	Total
REVENUES AND OTHER SUPPORT:	ė 116 222	^	ć 115 333
Hotel/motel tax revenue	\$ 115,222	•	\$ 115,222
Contributions	29,487	2,950	32,437
Membership revenue	30,464	_	30,464
Master Plan	30,288		30,288
Grant revenue	46,238		46,238
Interest revenue	1,295	50	1,345
Rent revenue	9,845		9,845
Net assets released from restrictions:			
Satisfaction of purpose restrictions	3,176		
Total revenues and other support	\$ 266,015	\$ (176)	\$ 265.839
EXPENSES:			
Program services -			
Business development	\$ 400	\$ -	\$ 400
EIB	4,107	· -	4,107
Job development	5,423		5,423
Master Plan	30,420	_	30,420
Scholarships	3,143		3,143
Special projects	12,420		12,420
Workforce Development Grant	44,683		44,683
Total program services	\$ 100,596	\$0_	\$ 100,596
Support services -			
General and administration:		_	
Advertising	\$ 4,730	\$ -	\$ 4,730
Automobile	4,823	_	4,823
Depreciation	8,209	•	8,209
Dues and subscriptions	2,559	-	2,559
Insurance	3,131	-	3,131
Interest	3,661	-	3,661
Office	7,333	_	7,333
Professional fees	3,600		3,600
Repairs and maintenance	1,115	_	1,115
Salaries, benefits and taxes	83,584		83,584
Taxes and licenses	15	-	15
Telephone	5,107	-	5,107
Travel and conventions	1,373		1,373
Utilities	3,814		3,814
Total support services	\$ 133,054	\$ -0-	\$ 133,054
Total expenses	\$ 233,650		\$ 233,650
Change in net assets	\$ 32,365	\$ (176)	\$ 32,189
Net assets at beginning of year	90,400	1,073	91,473
Net assets at end of year	<u>\$ 122,765</u>	\$ 897	<u>\$ 123.662</u>

See Notes to Financial Statements.

STATEMENT OF ACTIVITIES Year Ended December 31, 2000

	Unr	estricted	•	porarily stricted		Total
REVENUES AND OTHER SUPPORT:	******	**********	<u></u>	7.7.7.7.7.7.7.7.7.7.7.7.7.7.7.7.7.7.7.		
Hotel/motel tax revenue	\$	91,325	s	==	\$	91,325
Contributions	•	29,212	•		•	29,212
Membership revenue		30,825				30,825
Master Plan		95,912		_		95,912
Grant revenue		187,016		-		187,016
Interest revenue		1,404		164		1,568
Miscellaneous revenue		8,268		_		8,268
Net assets released from restrictions:		0,200				0,200
Satisfaction of purpose restrictions		3,325		(3,325)		_
Total revenues and other support	Ś	447,287	S	(3.161)	Ś	444.126
Total Levendes and other support	¥	3377607	¥	<u></u>	<u>v</u>	7441160
EXPENSES:						
Program services -						
EIB	\$	4,948	\$	_	\$	4,948
Job development		3,779		-		3,779
Master Plan		95,966		-		95,966
Scholarships		3,319		-		3,319
Special projects		16,142				16,142
Workforce Development Grant		182,539		_		182,539
Total program services	\$	306,693	\$	-0-	\$	306,693
Support services -						
General and administration:						
Advertising	ć	1 512	ć		<u> </u>	4 643
Automobile	\$	•	Ş	_	\$	4,643
		4,800		_		4,800
Depreciation		7,315		-		7,315
Dues and subscriptions		2,693		, ~		2,693
Insurance		2,962		-		2,962
Interest		3,519		~		3,519
Office		10,660		-		10,660
Professional fees		3,618		-		3,618
Repairs and maintenance		5,824		•-		5,824
Salaries, benefits and taxes		77,803				77,803
Taxes and licenses		243				243
Telephone		5,572		-		5,572
Travel and conventions		283				283
Utilities	.	4,791			•	4.791
Total support services	\$	134,726	\$	-0-	\$	134,726
Total expenses	\$	441,419	\$	_0-	\$	441,419
Change in net assets	\$	5,868	\$	(3,161)	\$	2,707
Net assets at beginning of year		84,532		4,234		88.766
Net assets at end of year	<u>\$</u>	90,400	<u>\$</u>	1.073	<u>\$</u>	91,473

See Notes to Financial Statements.

STATEMENTS OF CASH FLOWS Years Ended December 31, 2001 and 2000

	2001	2000
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 32,189	\$ 2,707
Adjustments to reconcile change in net assets		
to net cash provided by operating activities:		
Depreciation	8,209	7,315
Changes in assets and liabilities -		•
(Increase) decrease in assets:		
Accounts receivable	87,035	(34,809)
Accrued interest receivable	(38)	
Prepaid expenses	280	(175)
Increase (decrease) in liabilities:		
Accounts payable	(78,195)	30,598
Accrued payroll and taxes	(2,518)	21
Accrued compensated absences	1,540	-
Rental deposit		300
Net cash provided by operating activities	\$ 48.502	<u>\$ 5,957</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of certificates of deposit	\$ (20,384)	\$ (1,123)
Maturities of certificates of deposit	24,438	- ·
Purchases of equipment	(6.109)	(3,028)
Net cash used in investing activities	\$ (2.055)	\$ (4,151)
	,	<u> </u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Contributions to Scholarship Fund	\$ (2,950)	\$ - -
Payments from Scholarship Fund, net of interest	3,126	3,161
Principal payments on long-term debt	(2,331)	(1,974)
		,
Net cash provided by (used in) financing		
activities	(2,155)	\$ 1,187
Net increase in cash and cash equivalents	\$ 44,292	\$ 2,993
Cash and cash equivalents, beginning of year	13,058	10,065
Cash and cash equivalents, end of year	<u>\$ 57,350</u>	<u>\$ 13.058</u>
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION:		
Cash payments for interest	6 2 661	6 2 F1A
coon balmence for filterese	<u>\$3,661</u>	<u> </u>

NOTES TO FINANCIAL STATEMENTS

Note 1. Nature of Business and Significant Accounting Policies

Nature of business:

Iberia Industrial Development Foundation (IDF) is a nonprofit corporation organized under the laws of the State of Louisiana for the purpose of promoting industrial and economic development for the Parish of Iberia.

Significant accounting policies:

Cash and cash equivalents:

For purposes of the statement of cash flows, the Foundation considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Allowance for doubtful accounts:

IDF considers accounts receivable to be fully collectible; accordingly, no allowance for doubtful accounts is required.

Fixed assets:

Expenses for the acquisition of fixed assets are capitalized at cost. Similarly, the fair value of donated fixed assets is capitalized. Depreciation is provided over the estimated useful lives of the assets using the straight-line method. The estimated useful lives are as follows:

Building and improvements 25 years Furniture and equipment 5 - 10 years

Maintenance and repairs are expensed as incurred. Expenses which significantly increase asset values or extend useful lives are capitalized.

Support and expenses:

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted by the donor for specific purposes are reported as temporarily restricted support that increases that net asset class. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets in the statement of activities as net assets released from restrictions.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

NOTES TO FINANCIAL STATEMENTS

Hotel/motel tax revenue:

Ordinance 87-09-552 of Iberia Parish Council, passed September 9, 1987, called for the imposition of a 2% hotel/motel tax in Iberia Parish for the benefit of IDF. Under an agreement with the same, Iberia Parish Government acts as collecting agent for the tax withholding a 2% fee for administrative purposes.

Contributions:

Included in support is contributions from local governmental bodies as follows:

	2001	<u> 2000 </u>
City of New Iberia	\$	\$ 5,000
Iberia Parish Government	5,000	5,000
Iberia Parish School Board	5,000	
Port of Iberia	10,000	<u> </u>
	\$ 20,000	\$ 10,000

Membership dues:

Membership dues are recognized as revenues on the calendar year basis. Membership is completely voluntary and dues, currently \$150 annually, are decided by the member-elected board of directors.

Advertising:

Advertising costs are expensed as incurred. Total advertising expense was \$4,730 and \$4,643 for the years ended December 31, 2001 and 2000, respectively. Additionally, during the years ended December 31, 2001 and 2000, IDF recognized \$3,750 of revenue and expense from advertising barter transactions.

Federal income taxes:

The Foundation is an exempt organization for federal income tax purposes under Section 501(c)(6) of the Internal Revenue Code. However, certain rental activities of the Foundation are not exempt from income tax as further discussed in Note 6.

Comparative data:

Certain amounts in the 2000 financial statements have been reclassified to the 2001 presentation. Such reclassifications had no material effect on net assets as previously reported.

Use of estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS

Note 2. Note Payable

At December 31, 2001, the Foundation has a note payable to a bank totaling \$46,061. The note is payable in monthly installments of \$499 and is secured by a collateral mortgage note dated September 21, 1998. Interest accrues at 7.75%. The note matures on September 25, 2013. Maturities are as follows:

Year Ending	Principal	<u> Interest</u>	<u>Total</u>
2002	\$ 2,510	\$ 3,482	\$ 5,992
2003	2,712	3,280	5,992
2004	2,929	3,063	5,992
2005	3,165	2,827	5,992
2006	3,419	2,573	5,992
2007-2011	21,680	8,279	29,959
2012-2013	9,646	691	10,337
	<u>\$ 46.061</u>	\$ 24,195	\$ 70,256

Note 3. Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes:

	2001	2000
Remaining contributions for scholarships	<u>\$ 897</u>	\$ 1,073

Note 4. Net Assets Released from Restrictions

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose.

Purpose restrictions accomplished:	<u>2001</u>	
Scholarships awarded Miscellaneous	\$ 3,143 <u>33</u>	\$ 3,319 6
	<u>\$ 3,176</u>	\$ 3,325

Note 5. Income Taxes on Unrelated Business Income

The Foundation has unrelated business income as a result of its rental of debt-financed property. However, after considering expenses directly connected with or allocable to the debt-financed property, the result is a net loss. Therefore, there is no provision for income taxes in the financial statements.

NOTES TO FINANCIAL STATEMENTS

Note 6. In-Kind Contributions

The Foundation accepts in-kind contributions in exchange for membership dues. The fair value of contributions received in-kind amounted to \$6,625 and \$6,575 for years ended December 31, 2001 and 2000, respectively. Expenses and related revenue have been recorded in the accompanying financial statements.



BROUSSARD, POCHE', LEWIS & BREAUX, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

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To the Board of Directors of Iberia Industrial Development Foundation New Iberia, Louisiana

We have audited the financial statements of Iberia Industrial Development Foundation (a Louisiana nonprofit corporation) as of and for the year ended December 31, 2001, and have issued our report thereon dated April 23, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Iberia Industrial Development Foundation's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Iberia Industrial Development Foundation's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely Geraldine J. Wimberly, CPA* 1995 affect the Foundation's ability to record, process, summarize and report financial data consistent with the assertions of management in the The reportable condition is described in the financial statements. accompanying schedule of findings and questioned costs as item 2001-1.

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A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe the reportable condition described above is a material weakness.

This report is intended for the information and use of the Foundation's board of directors and management and is not intended to be and should not be used by anyone other than these specified parties.

Browssard, Poche, Lewis + Breauy, L.L.P.

New Iberia, Louisiana

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April 23, 2002

SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year Ended December 31, 2001

We have audited the financial statements of Iberia Industrial Development Foundation as of and for the year ended December 31, 2001, and have issued our report thereon dated April 23, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2001, resulted in an unqualified opinion.

Section I - Summary of Auditor's Reports

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses X Yes No
Reportable Conditions X Yes None reported

Compliance

Compliance Material to Financial Statements

Section II - Financial Statement Findings

2001-1 Segregation of Duties

Finding: The Foundation does not have an adequate segregation of duties. A system of internal control procedures contemplates a segregation of duties so that no one individual handles a transaction from its inception to its completion. While we recognize that the Foundation may not be large enough to permit an adequate segregation of duties for an effective system of internal control procedures, it is important that you be aware of this condition.

Yes <u>X</u> No

Recommendation: Keeping in mind the limited number of employees to which duties can be assigned, the Foundation should continue to monitor assignment of duties to assure as much segregation of duties and responsibility as possible.

Section III - Federal Award Findings and Questioned Costs

Not applicable.

SCHEDULE OF PRIOR YEAR FINDINGS Year Ended December 31, 2001

Section I. Internal Control and Compliance Material to the Financial Statements

2000-1 Segregation of Duties

Recommendation: Keeping in mind the limited number of employees to which duties can be assigned, the Foundation should continue to monitor assignment of duties to assure as much segregation of duties and responsibility as possible.

Current status: This same finding is included in the current year's schedule of findings and questioned costs as Finding No. 2001-1. The Foundation has provided as much segregation as possible with the resources available.

Section II. Internal Control and Compliance Material to Federal Awards

Not applicable.

Section III. Management Letter

The prior year's report did not contain a management letter.

SUPPLEMENTARY INFORMATION

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STATEMENT OF ACTIVITIES - BUDGET AND ACTUAL Year Ended December 31, 2001

		Budget		Total Actual	Fa	riance - vorable <u>favorable</u>)
REVENUES AND OTHER SUPPORT:		00 000		115 000	^	25 222
Hotel/motel tax revenue	\$	90,000	Ş	115,222	\$	25,222
Contributions		18,000		32,437		14,437
Membership revenue		28,000		30,464		2,464
Master Plan		_		30,288		30,288
Grant revenue				46,238		46,238
Interest revenue		1,773		1,345		(428)
Rent revenue		9,600		9,845		245
Total revenues and other support	<u>\$</u>	147,373	<u>\$</u>	265,839	<u>\$</u>	118,466
EXPENSES:						
Program services -					_	
Business development	\$	-	\$	400	\$	(400)
Diversification		2,000				2,000
EIB		5,000		4,107		893
Job development		6,000		5,423		577
Master Plan		-		30,420		(30,420)
Scholarships		-		3,143		(3,143)
Special projects		3,000		12,420		(9,420)
Workforce Development Grant				44.683		(44,683)
Total program services	\$	16.000	\$_	100,596	\$	(84,596)
Support services -						
General and administration:						
Advertising	\$	2,000	\$	4,730	\$	(2,730)
Automobile		4,800		4,823		(23)
Depreciation		6,800		8,209		(1,409)
Dues and subscriptions		1,425		2,559		(1,134)
Insurance		3,220		3,131		89
Interest		3,673		3,661		12
Office		6,500		7,333		(833)
Professional fees		3,000		3,600		(600)
Repairs and maintenance		500		1,115		(615)
Salaries, benefits and taxes		85,762		83,584		2,178
Taxes and licenses		10		15		(5)
Telephone		5,900		5,107		793
Travel and conventions		3,000		1,373		1,627
Utilities		4,420		3,814		606
Total support services	\$	131,010	\$_	133,054	\$	(2.044)
Total expenses	\$	147,010	\$	233,650	\$	(86.640)
Change in net assets	\$	363	\$	32,189	<u>\$</u>	31,826
Net assets at beginning of year				91,473		
Net assets at end of year			<u>\$_</u>	123,662		

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Iberia Industrial Development Foundation

April 24, 2002

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Dr. Daniel Kyle Legislative Auditor State of Louisiana P. O. Box 94397 Baton Rouge, Louisiana 70804-9397

Iberia Industrial Development Foundation respectfully submits the following corrective action plan for the year ended December 31, 2001.

Name and address of independent public accounting firm:

Broussard, Poche', Lewis & Breaux, L.L.P.

Certified Public Accountants
P. O. Box 9631

New Iberia, Louisiana 70562-9631

Audit period: January 1, 2001 through December 31, 2001

The finding from the 2001 schedule of findings and questioned costs is discussed below. The finding is numbered consistently with the number assigned in the schedule. Section I of the schedule, Summary of Auditor's Reports, does not include findings and is not addressed.

Section II - Financial Statement Findings

2001-1 Segregation of duties

Recommendation: Keeping in mind the limited number of employees to which duties can be assigned, the Foundation should continue to monitor assignment of duties to assure as much segregation of duties and responsibility as possible.

Action taken: Due to the small size of the administrative staff, complete segregation of duties is not possible. However, Foundation officials will continue to monitor the situation.

Sincerely,

Iberia Industrial Development Foundation

D. C. Jones

President & CEO